

CONSTITUTION, CHARTER AND BY-LAWS
of
THE CUMBERLAND VALLEY AMATEUR RADIO CLUB
1955

First meeting organized September 18, 1955

FEBRUARY 17, 1994

PROPOSED AMENDMENT TO THE CONSTITUTION AND BY-LAWS, PRESENTED
TO THE C.V.A.R.C. MEMBERSHIP ON ABOVE DATE.

COMPUTER FILE RADIO CLUB.4.0

CONSTITUTION
of the
CUMBERLAND VALLEY AMATEUR RADIO CLUB

PREAMBLE:

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of the association of persons commonly interested in Amateur Radio, do hereby constitute ourselves the Cumberland Valley Amateur Radio Club and do enact this Constitution as our governing law. It shall be our purpose to facilitate the exchange of information and general co-operation between members, to promote radio knowledge, fraternalism, and individual operating efficiency, and to so conduct club programs and activities as to advance the general interest and welfare of amateur radio in the general community.

ARTICLE I
Section I

MEMBERSHIP:

All persons interested in amateur radio shall be eligible for membership. (Membership shall be by application and election upon such terms as the club shall by its By-Laws provide.)

ARTICLE II
Section I

OFFICERS:

A: The officers of this club shall be a President, a Vice-President, a Secretary-treasurer, and an Activities Manager.

Section II

The officers of this club shall be elected for a term of one year by ballot of the members present provided there is a quorum at the first regular meeting in September.

Section III

Vacancies occurring between elections must be filled by special ballot, at the first regular meeting at which the withdrawal or resignation is announced.

Section IV

Officers may be removed on motion by a three-fourths vote of the membership.

ARTICLE III
Section I

DUTIES OF OFFICERS:

The President shall preside at all meetings of this club, and conduct the same according to the rules adopted, he shall enforce due observance of this Constitution and By-Laws; decide all questions of order; sign all official documents that are adopted by the club, and none other, and perform all customary duties pertaining to the office of president.

Section II

The Vice-President shall assume all the duties of the President in the absence of the latter.

Section III

The Secretary-Treasurer shall keep a record of the proceedings of all meetings, keep a roll of members, submit applications for membership, carry on all correspondence, read communications at each business meeting, and mail written notices to each member of every meeting of the club, except when excused by action under By-Laws. He shall, at the expiration of his term, turn over everything in his possession belonging to the club, to his successor.

Section IV

The Secretary-Treasurer shall receive and receipt all money paid to the club; he shall keep an accurate account of all money received and spent. He shall pay no bills without proper authorization by the club or its officers constituting a business committee. At the end of each quarter he shall submit an itemized statement of disbursements and receipts. He shall, at the expiration of his term, turn over everything in his possession, belonging to the club, to his successor.

Section V

The Activities Manager shall organize club member radio station activities, plan and recommend contests for operating benefit, and advance the general club interest and activity as may be approved by the club. He shall maintain close liaison with the ARRL Emergency Coordinator or SEC to further the fullest possible club participation in the Amateur Radio Emergency Corps. He shall keep informed by Questionnaires or other means, of the equipment, normal operation of such members as possess station equipment to facilitate emergency organization and to help in planning general interest activities. He shall encourage new stations to report activities to the club (bulletin) and to the elected Section Communications official of ARRL; all these things to make the reputation of the club and amateur radio activities in the community as outstanding as possible. He may appoint traffic committees or assistants to aid him in specific branches of activity.

ARTICLE IV
Section I

MEETINGS:

The By-Laws shall provide for regular and special meetings. At meetings, one-third of the membership shall constitute a quorum for the transaction of business.

ARTICLE V
Section I

DUES

The Cumberland Valley Amateur Radio Club by a majority vote of those present at any regular meeting, may levy upon the general membership such dues or assessments as shall be determined necessary for the business of the organization within its object as set forth in the preamble thereof. Non-payment of such dues or assessments shall be cause for expulsion from the club within the discretion of the membership.

ARTICLE VI
Section I

MEMBERSHIP ASSISTANCE:

This club shall enact appropriate rules to minimize interference in operation between stations of its members; it shall formulate adequate plans for disposition of any cases of interference to other radio services where reported as caused by any amateur station operation in the area of club jurisdiction. The club through designated, INTERFERENCE, PUBLIC RELATIONS, and OPERATING COMMITTEES, will provide technical advice to members concerning equipment, design, and operation to assist in frequency observance, clear signals, uniform practice, and absence of spurious radiations from club member-stations. The club shall also maintain a program to foster and guide public relations in those channels favorable to amateur work.

ARTICLE VII
Section I

AMENDMENTS:

This Constitution or the By-Laws may be amended by a two-thirds vote of the total membership. Proposals for amendments shall be submitted in writing at a regular meeting and may not be voted on until the next regular meeting.

Section II

The two-thirds concerning vote of total membership required for changing the Constitution or By-Laws may be had by voting by mail.

ARTICLE VIII
Section I

RULES:

Robert's Rules of Order shall govern all proceedings.

ARTICLE IX
AMENDMENTS TO THE CONSTITUTION

I AMENDMENT

Article II, Section II, ELECTIONS:

The Fiscal Year is here-by defined as the Calendar Year for all club business.

II AMENDMENT:

Article II, ELECTIONS:

The club officers will be elected for a term of one year as set forth in ARTICLE II, Section II, by SECRET ballot. NOMINATIONS will be presented at the regular September meeting provided there is a quorum. Elections will be held no later than the November meeting. Officers elected will take office on the first meeting of the new year.

III AMENDMENT:

Article IV, Section I: MEETINGS:

Regular meetings will be held once a month. The meeting date will be established by the President with the approval of 1/3 of the membership.

IV AMENDMENT:

Article II, Section I, OFFICERS:

When a club amateur radio station is available for member use; it will be under direct supervision of a Trustee elected for a five year period to concur with the station license. The election of whom, to be conducted at the same time and governed by the same rules as regular elections; except as stated in this amendment. This office shall not be considered as conflicting with any other office.

V AMENDMENT:

Article VII, Section I and II, AMENDMENTS

This Constitution or By-Laws may be amended by a two-thirds vote of the members present at any regular meeting provided that the entire membership has been informed of the proposed amendment at least thirty days prior to said meeting.

VI AMENDMENT:

ARTICLE IV, Section I

The by-laws shall provide for regular monthly meetings and special meetings. At meetings, 25% of the membership shall constitute a quorum for the transaction of business. (NOTE: This change was approved on October 17, 1991 at the regular meeting and supercedes AMEMDMENT III.)

VII AMENDMENT:

ARTICLE IV, Section I

The by-laws shall provide for regular monthly meetings and special meetings. At meetings, 20% of the paid membership shall constitute a quorum for the transaction of business. (NOTE: IF APPROVED, THIS CHANGE WILL SUPERCEDE AMENDMENT VI.) VOTING WILL OCCUR AT THE FEBRUARY, 1994 MEETING - REFERENCE THE DECEMBER, 1993 AND FEBRUARY, 1994 VALLEY QRM.

BY-LAWS
Section I

SECRETARY-TREASURER:

It shall be the duty of the Secretary-Treasurer to keep the Constitution and By-Laws of the Cumberland Valley Amateur Radio Club and have the same with him at every regular and special meeting. He shall cause all amendments, changes and additions to be voted thereon and shall permit the same to be consulted by members upon request.

Section II

MEMBERSHIP:

A. Application for membership shall be submitted at a regular meeting in writing and each application must express a willingness of the applicant to abide by the Constitution and By-laws and such rules as shall from time to time be promulgated by the club. Two-thirds of those present shall approve the applicant before he shall be considered elected to membership.

B. Full voting membership shall be limited to licensed radio amateurs.

C. Associate members, those who profess interest in amateur radio, shall be admitted to the club as provided in Para A above. Associate members will not have voting privileges.

Section III

MEETINGS:

Special meetings may be called by the president upon written request of any five members of the club. Notices shall be sent to all the members informing them of the special meetings and the business to be transacted. Such notices shall be so sent that in the ordinary postal delivery they shall arrive at least twenty-four hours before the time therein set for the meeting. Only such business as is designated in the said notice shall be transacted at such special meetings.

Section IV

DUES:

All members will be assessed an annual amount which was voted upon, passed, and entered into the meetings minutes at a regular meeting. This assessment is in accordance with the provisions of Article V of the Constitution. These annual dues are to be used for the purpose of providing funds for current expenses, and are payable in advance.

Section V

INTERFERENCE:

The QRM committee shall consist of five members (appointed by the club President) representative of amateurs, broadcast listeners, and the press. This committee shall direct investigations, invite the proper members to inquiries and organize the presentation of technical facts and other testimony within its province reporting to the club on its results.

It is understood that this Constitution and By-Laws, approved by the American Radio Relay League together with the attached names shall constitute a charter.

CHARTER MEMBERS

J.H. Swartz	W3FDW
S.B. Hess	W3DUR
E.L. Huston	Associate K3BGH
Wilmer E. Haas	W3QCU
Samuel J. Thomas	W3ZJB
Gene L. Bland	W3CZG
Eugene P. Smyser	W3HUF
Ralph D. Gilbert	Associate W3FMK
Robert M. Honner	W3GZUX
Albert W. Clark	W3NXZ
Charles L. Volgelsong	W3BGA
Ray F. Coover	W3ESV
Russell I. Sellers	W3RIH
Francis X. Huss	W3AIM
Melvin F. Stambaugh	W3ZQU
Harold L. Menden	W3ACH
E. Irving Wines	W3DWP
Donald C. Myers	W3UWR
Chas. E. Dinterman	W3HOF
J. Ralph Strite	W3IHF
Charles L. Coover	W3JKZ
Jack B. Eschenmann	W3VQU
Nick S. Wagner	W3DUH
John W. Davis	W3RFO
F. J. Wengrzyn	W3DPC
Raymond I. Leininger	W3UMY
Robert P. Sturges	KN2PBT

RADIO.CLUB VERSIONS 1 & 2 INCORPORATES ALL AMENDMENTS PREVIOUSLY MADE AND APPROVED AS OF 3/21/91.

RADIO.CLUB VERSION 3 CHANGES MADE ARE AS APPROVED BY THE CLUB MEMBERSHIP AT THE OCTOBER 17, 1991 MEETING OF THE C.V.A.R.C.

RADIO.CLUB.4.0 VERSION INCLUDES CHANGES PROPOSED FOR APPROVAL AT THE 17 FEB. 1994 CLUB MEETING.

PROPOSED CHANGES TO THE CONSTITUTION & BY-LAWS
OF
THE CUMBERLAND VALLEY AMATEUR RADIO CLUB

ORIGINAL LANGUAGE IN ITALICS

PROPOSED LANGUAGE IN BOLD TYPE

ARTICLE II

Section I

OFFICERS:

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ARTICLE II

Section III

The Secretary-Treasurer shall keep a record of the proceedings of all meetings, keep a roll of members, submit applications for membership, carry on all correspondence, read communications at each business meeting, and mail written notices to each member of every meeting of the club, except when excused by action under By-Laws. He shall, at the expiration of his term, turn over everything in his possession belonging to the club, to his successor.

Section III

The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, submit applications for membership, carry on all correspondence, read communications at each business meeting, and mail written notices to each member of every meeting of the club, except when excused by action under By-Laws. He shall, at the expiration of his term, turn over everything in his possession belonging to the club, to his successor.

PROPOSED CHANGES TO THE CONSTITUTION & BY-LAWS
OF
THE CUMBERLAND VALLEY AMATEUR RADIO CLUB
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ARTICLE II
Section IV

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Section IV

The Treasurer shall receive and receipt all money paid to the club; he shall keep an accurate account of all money received and spent. He shall pay no bills without proper authorization by the club or its officers constituting a business committee. At the end of each quarter he shall submit an itemized statement of disbursements and receipts. He shall, at the expiration of his term, turn over everything in his possession, belonging to the club, to his successor.

ARTICLE IV

III AMENDMENT:

Article IV, Section I: MEETINGS:

Regular meetings will be held once a month. The meeting date will be established by the President with the approval of 1/3 of the membership.

III AMENDMENT:

Article IV, Section I: MEETINGS:

Regular meetings will be held once a month, except during July and August. The meeting date will be established by the President with the approval of 1/3 of the membership.

BY-LAWS

Section I

SECRETARY-TREASURER:

It shall be the duty of the Secretary-Treasurer to keep the Constitution and By-Laws of the Cumberland Valley Amateur Radio Club and have the same with him at every regular and special meeting. He shall cause all amendments, changes and additions to be voted thereon and shall permit the same to be consulted by members upon request.

Section I

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